

Active Travel Connection

Consultation Fees for Travel Arrangements

A flat fee of \$50 will be charged for the first hour of consultation. During this first meeting either in person or over the phone, the itinerary and goals of the client(s) will be discussed and outlined.

Additional hours will be billed at \$50.00. This is to include all time spent in the preparation, contacts, emails, faxes and phone calls made to complete all arrangements requested by client including conference with clients.

Please note a deposit in the amount of \$60.00 will be requested prior to any services rendered. The total amount less the \$60.00 will be billed at the completion of the requested services. Travel consultation fees can vary according to type of travel planning service provided to the client.

Please note: Active Travel Connection is not liable for any services rendered by a provider that might not meet expectations of the client(s). All arrangements are made with utmost care and interest. Should any problem arise with a provider, the client is kindly requested to notify Active Travel Connection.

Thank you for requesting my services for your proposed trip. It is my intent to provide adequate information to ease the travel planning process. Please feel free to contact me at any time you have a question regarding the travel preparation in progress.

Adventure travel may be physically demanding, so the client may be required to provide additional disclosure to Active Travel Connection (such as fitness level) on Page 2 of this form.

_____ Client Signature	_____ Date
_____ Client Signature	_____ Date
_____ Joanne Dalsass Tel: 541-388-0345 Email: Joanne@activetravelconnection.com Web site: www.activetravelconnection.com	_____ Date

Active Travel Connection

Customer Profile & Request Form

Name:

Address:

Phone:

Fax:

E-Mail:

Credit card information:

_____ Expiration date _____

Travel Dates:

Travel Destinations:

Special Arrangements:

Additional Information needed to be disclosed to Active Travel Connection:
